

Odds & Ends
Mar 06

General: So far no change to the AC concept. The final decision is still in the works but it looks like we will be around for quite some time. As always please take the time to read all of this Odds & Ends and pay close attention to the suspense dates and JCLC information. A copy of this will also be posted on the AC-Bragg website.

Suspense Items:

Item	Due Date	Remarks
DD 250s	ASAP	All new automation equipment
Management Control Report	24 Mar 06	You're late if you haven't turned it in by now.
Alternate JCLC Requests	7 Apr 06	
New Automation Equip Survey	15 Apr 06	On the AC Bragg website
School Adoption Survey	28 Apr 06	On the Web Portal
GCM Sym. Tm Nominations	1 Jun 06	See MOI
Legion of Valor Nominations	1 Jun 06	See CCR 145-2
Instructor Evaluations	15 Jun 06	
Unit Reports	31 Jul 06	

Budget:

- **FY06 Budget:** As all of you should know by now, the OMA funds used to support JCLC no longer exist. Those funds were removed from our budget line. This is not isolated to JROTC or to Cadet Command. This is an Army wide reduction. It has no impact on your individual unit budgets. You are still being funded at 64% of our OMA requirement and about 78% of our MPA requirement for FY06. POC is Mr. John Sovine, (910) 396-4066 or john.sovine@usacc.army.mil.

As a whole we are still under spent for both OMA and MPA. This creates problems for those units that are executing their budget in a timely manner. Additional allotments will not be sent until we are approximately 80% spent across the board. Additionally, being under spent makes us a target for those that are overspent. As a matter of fact several programs supported by Ft. Lee have received allotment

cuts just this past week. The bottom line is to spend your allotment as you receive it or you stand a chance of loosing it.

GPC:

- **Certification Problems:** There are still a number of you that are repeatedly late on certifying your GPC accounts through the C.A.R.E. system. In order to enforce the Cadet Command requirement of having your accounts certified within 3 days (including opening day) of the opening of the certification window the following measures will be taken for those of you that do not certify in a timely manner.
 - First Time Offenders: Verbal counseling
 - Second Time Offenders: Written counseling; GPC suspension for 30 days
 - Third Time Offenders: Probation for the approving official

Additionally, it is your responsibility as an approving official to have an alternate approving official that can certify in your absence. I recommend coordinating with the billing official of a sister program and each of you becoming the others alternate. If you have any questions contact me at (910) 396-4066 or by email at john.sovine@usacc.army.mil.

- **Reallocation:** GPC reallocation of OMA/MPA funds is still an issue for some of you. Please make sure you reallocate during the approval process every month. If you have any questions contact your AOPC at your support installation.

Email Addresses: This is still a problem but getting much better. The major problem we are experiencing now is exceeding the size of your email account. Each account is limited to 10 megabyte of space. That includes all folders, not just the inbox. Please make sure you do not exceed the 10 Meg limit. If you do you will not be able to send or receive email. Additionally, if you have your portal email set to forward please make sure the forwarding information is correct.

Event Calendar:

- | | |
|--|------------|
| a. Fishburne Military Raider Competition | 4 Apr 06 |
| b. Best Raider Competition – Westover HS | 29 Apr 06 |
| c. National Drill Meet | 5-7 May 06 |
| d. AC Bragg Drill Meet | 13 May 06 |
| e. George C. Marshall Symposium | 11 Oct 06 |

Note: For more detailed information on the above events go to the AC Bragg website.

Rappelling:

a. After a thorough review of current files, there are only three AC Bragg Junior ROTC programs that are approved to conduct tower rappel training for this SY 05/06, IAW CC Reg 145-2 and the AC Bragg Rappel MOI. The following documents should be included with the submission of the Master Training Schedule each year for approval and on file at AC Bragg.

1. Rappel Master Certification Training Certificate\Rappel Trainer Certification Certificate (good for 5 years). Rappel training will only be conducted with a minimal of two properly trained certified instructors.

2. A Tower Inspection sheet utilizing the USACC Rappelling Checklist 385A. Rappel site inspections are an annual requirement.

3. A Risk Management Assessment Worksheet (submitted for approval prior to conducting any rappel training with cadets or students)

b. The following documents should be included in each of your approved Rappel Packets and on file at the rappel site or at the school:

1. Approval Memorandum from the AC Bragg for the current school year.

2. Statement of Rappel Currency (has conducted rappel training in the past 6 months).

3. A Tower Inspection sheet utilizing the USACC Rappelling Checklist 385A.

4. A Risk Management Assessment Worksheet

JSOCC Attendance: As a reminder JSOCC attendance is mandatory. With that said the remainder of the JSOCC refresher courses for this year have been cancelled. The initial certification course is still being conducted. AC-Bragg only has two remaining slots for this FY. So get your request in ASAP. POC is Mr. Sovine at (910) 396-4066.

JCLC: Effective 1745, 16 Feb 06 all AC-Bragg/Cadet Command sponsored JCLC encampments have been canceled. All OMA funds associated with JCLC events have been pulled. All programs will receive full credit for JCLC participation on the unit report. Additionally, each of you are encouraged to conduct alternative JCLCs at "NO OMA COST" to the government. With that said, there are some MPA funds available which can be used to defray the cost of feeding cadets at these alternate JCLC events. These MPA funds can only be use to feed cadets. The funds cannot be used for travel, billeting or to feed cadre/chaperones. Programs desiring to conduct alternate JCLCs must submit request for approval to AC Bragg NLT 7 April 2006, see AC Bragg website for instructions and format.

Anti-Virus Software: McAfee Anti-Virus is now available for you to download on the Automation section of the JROTC WEB Portal.

New Automation Equipment Survey: As most of you know by now there have been multiple shipping mistakes with the new automation equipment. (Mostly smart boards received from Oct 05 to now) In an attempt to determine who is missing what I need each of you to visit the AC-Bragg website and take the online survey regarding receipt of this equipment. The DD 250 were a partial help but I need more manageable data so please take the survey at the earliest possible date but no later than 15 April 06.

School Adoption Survey: We need to know how many of our units have adopted elementary or middle schools. We need your help to gather this information. Please ensure that at least one instructor per school logs into the portal to complete the survey NLT 28 Apr 06. Negative responses are required. The survey is only 1 to 4 questions and should not take more than

2 minutes to complete. We will track the number of units that respond automatically. Only one response per unit is required but multiple responses from the same unit will not be a problem. In the future this data will be a part of your Americas Promise report in JUMS (3.2.0). The survey will be posted 28 March 2006.

Formal Inspection Trends: The below listed trends are still valid so I've left them in for now. The following is a list of Formal Inspection trends that were encountered by the inspection teams during the first semester. These trends and pointers are provided to assist you with the conduct of a successful inspection. Recommend that you refer to Cadet Command Checklist 187-C-R, dated 1 Aug 04. Refer questions or concerns to Mr. Ford or Mr. Jenkins.

- Inspection agenda: Some schools are not scheduling an office call with a school official. It is important for the inspection team to meet with a school official as a representative of the command. This meeting should be scheduled shortly after the arrival of the team and prior to the team conducting any business in the school. Simply put, it is good protocol.
- Staff briefing: The instructors are doing a great job preparing the staff for the briefing. Many schools are briefing additional staff such as the XO, CSM, and S2. This allows more students a chance to excel.
- In Ranks Inspection:
 - Schools are failing to coordinate for Recruiters, NGs, Reservist or other JROTC Instructors to conduct the in ranks inspection. The in ranks inspection must be conducted by personnel in uniform that meet the height and weight standards.
 - Cadets will be inspected in the Class A or Class B Uniform with head gear, awards and decorations. All cadets will be dressed in the same uniform. Special teams such as drill teams, raider teams, honor teams, color guards, etc.; special uniforms are not authorized for this inspection. Units being inspected in the Class B uniform will not wear the black jacket for this inspection.

- Curriculum Knowledge: Cadets are well prepared for this exercise.
- Color Guard:
 - Uniform: The color guard should be in the same uniform as the battalion except for the harness and pistol belt.
 - Some schools are following the sequence of commands for drill competition instead of the inspection checklist sequence of commands. This can cost a lot of points.
 - Steps and Cadence: Some schools are performing at a slow cadence and a half step. The sequence should be performed at 120 counts per minute and a 30 inch step.
- Drill Demonstration: Sequence must be performed at 120 counts per minute with a 30 inch step. Platoon leaders often forget to align at least one squad after Commanding Dress Right Dress and failing to present arms themselves after giving the command. Calling cadence is permissible for this demonstration.
- Staff inspections:
 - JUMS: Most schools are not taking advantage of the capabilities of JUMS. The S1s are doing a good job for the most part. Only about 30% of the schools inspected have attempted to create clothing records in JUMS. An even smaller percentage is using the fitness tab to record Cadet Challenge.
 - Cadet records: Statement of Health and Privacy Act Statements are often being signed in pencil instead of pen and often the date does not reflect the current school year. The quantity of clothing items issued on manual clothing records should be recorded in pen instead of pencil.

GEORGE C. MARSHALL:

a. The Deputy Chief of Staff (DCS), JROTC, US Army Cadet Command (USACC), is teaming with the George C. Marshall (GCM) Foundation to host the second annual GCMJLS. Army JROTC units worldwide are eligible to participate in the selection process which will be used to select Cadet Leadership Teams comprised of cadets in their junior and senior years of high school and who occupy a leadership position within their JROTC units. The theme for the 2006 symposium is: **The General George C. Marshall Principles of Leadership: How They Apply To My JROTC Unit, School, Community, and Life.**

b. **Location:** The 2006 symposium will be conducted at the Natural Bridge Hotel in Natural Bridge, VA, the Virginia Military Institute (VMI) and Washington & Lee University (W&L) in Lexington, VA, and other facilities in the Natural Bridge and Lexington, VA area.

c. Units desiring to submit a Cadet Leadership Teams must do so IAW the George C. Marshall MOI, see AC Bragg website for details. **Suspense for nominating teams HAS BEEN CHANGED TO 1 Jun 06.**

Cadet Challenge Medals: Cadet challenge medals will go out in the mail this week.

Laptop Security: Now that each school should have received a laptop as part of the second classroom equipment package it is important that they remain secure. If the laptop will be in the classroom the entire day I recommend it be secured with a cable designed for this purpose. The cables are around \$30.00 dollars. A small price to pay for the security of a \$1600 laptop. You can normally purchase these items a local computer store or off the Dell site on the web.

Annual Inventories: Many of you are behind in completing your annual inventories. See CCR 700-1, Chapter 2, para 2-8 for details. The below extract should get you started.

“b. Inventories. Commanders and HOEI will ensure compliance with procedures in [DA Pamphlet 710-2-1](#), Chapter 9, for conducting inventories; i.e., annually for property book/hand receipt holder, and change of PBO/MPC (see sample memorandum, [Figure 2-4](#)). Record inventory results on [ROTC CDT CMD Form 194-R](#) (Inventory Control Listing) and furnish HQCC (ATCC-RM) and the brigade a copy of the annual inventory. File a copy of

Odds & Ends

Mar 06

the annual inventory at the ROTC agency. Inventory all weapons monthly to include M-1/M-1903 demilitarized rifles. Exception: Inventory air rifles at least semi-annually. Compare serial numbers with property records. Record the results of weapons, including air rifles, on [ROT CDT CMD Form 195-R](#) (Monthly Inventory (Weapons/Ammunition/ Sensitive Items)) and furnish HQCC (ATCC-RM) and the brigade a copy of each year's September inventory. Account for lost, damaged, and destroyed property, IAW paragraph [2-16](#) below."