

Odds & Ends #29  
8 Mar 13

- **General:** As many of you already know, our National leadership was unable to reach an agreement regarding spending cuts and we are now in a situation of budgetary uncertainty. We do not know to overall impact to JROTC but as the situation develops, we'll provide updates. What I can tell you is the Brigade JROTC staff will be furloughed for 22 non-consecutive days between 23 Apr and 21 Sep. That translates into a 20% reduction in manpower at Brigade level. There are no plans to furlough cadre at this time. As soon as we formalize the furlough schedule, we'll let you know. Basically, ½ of the JROTC staff will be furloughed on Monday and ½ on Friday of each week.
- **Budget:** We remain under spent across the board. In the very near future, I will be cross leveling from under spent programs to fill UFRs for those that have submitted requests and have a valid need. Every program should be 66% spent no later than 31 Mar.
- **Monthly Spending Report:** A monthly expenditure report is now required. Click on the link below to access the online report or copy it to your browsers address line. The link is also available via the 4th Brigade JROTC website. The report should take only a few minutes to complete if you have recorded your total expenditures for the month.

<http://www.formexperts.com/forms/LOHTM5X8TKAF>

Complete all blocks and then select submit once complete. Make one entry for each month for each funding category. i.e., make one monthly entry for OMA and one monthly entry for MPA. Amounts should indicate all expenditures as of the end of the month. Additionally, list only funds provided by the US Army. Do not include fundraiser money or funds provided by the school or booster club. Enter a zero if no funds were expended. The report is due the 6<sup>th</sup> of each month for the preceding month of expenditures.. i.e., the December expenditure report is due on the 6<sup>th</sup> of Jan.

- **Key Dates.**

CMP Nationals	21-24 Mar 13
Army National Drill Competition	6 Apr 13
Brigade BOB Drill Championship	13 Apr 13
Brigade BOB Raider Championship	27 Apr 13
National Drill Competition	3-5 May 13
JLAB Final	21 - 25 Jun 13

## INSTRUCTOR MANAGEMENT

- **Weight Control.** The suspense to submit the annual height/weight documents was 15 Oct 2012. Instructors that have not submitted the appropriate documentation will be recommended for probation. Please contact Mr. Art James at [arthur.w.james2.civ@mail.mil](mailto:arthur.w.james2.civ@mail.mil) if you are unsure whether or not your documents were received.

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- **DD Form 2767.** The annual DD form 2767 for SY 2013-14 is due to 4<sup>th</sup> Brigade NLT 15 Apr 13. Please be aware that there have been changes made to the process for completing and submitting the form. Brigade will partially complete and mail the 2767s directly to the school. The instructor is responsible for ensuring the following blocks are completed (**blocks 2, 10a-b, 11a-e, and 12a-b**). Do not make any other changes to the 2767 without coordinating with the 4<sup>th</sup> Brigade. Upon completion of the form, the instructor will either email or fax (**do not send through US Post**) the 2767 to Mr. Art James. Brigade fax number is: 910-396-3854. Please follow up to ensure your document was received. This will reduce the chance of delays in cost share reimbursement.
  
- **Official Transcripts/Photos**
  - Cadet Command is screening all instructor records (**Officers, WOs, and NCOs**) for degree verification and photos. Please prepare for the notification. If you do not have a copy of an official transcript on file, Cadet Command is reducing your education status to “high school” and your certification will be revoked if an official transcript is not received in a timely manner.
  
  - Please submit a professional photo if you have not updated your photo in the past 5 years. You must wear the class A or ASU uniform with all authorized awards and insignia. The photo should be 4x6, color, with a professional background and the following information indicated on the backside (name, rank, last 4 SSN, school name, city & state, date of photo). Submit all documents to 4<sup>th</sup> BDE, attention, Mr. Art James

### **ADMINISTRATIVE**

- **TOKENS:** We recently received half of the 434 TOKENS we requested last year. We are in the process of verifying each TOKEN and sending them to the appropriate individual as they are processed. The remainder of the requested TOKENS will be forwarded once we receive them. Again, we have not received all of the requested TOKENS, so there is no need to contact the Brigade asking about your TOKEN. Additionally, TOKENS for new instructors, lost cards or defective cards which were requested this year have not yet been received. NETCOM remains behind schedule and I suspect the situation will get worse before it gets better due to the sequester. All TOKENS will be processed and shipped as soon as possible.
  
- **Legion of Valor (LOV):** All Legion of Valor nominations are due to the Brigade in correct format no later than 1 May. The below link contains specific guidance regarding LOV packet preparation. <http://www.ajrotc.us/docs/LoV%20GUIDANCE.pdf>
  
- **New contact numbers and new email addresses:** See Enclosure 2

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### MIGRATION

- **JUMS 4.0 Migration:** We were initially scheduled to complete the migration project by mid-month February 2013, but have extended the process until 15 March as the final cut-off day to upload unit back-up files.. After 15 March, any unit that has not uploaded their backup files will have to **manually** enter their information into the system. The instruction for setting up the unit information are posted to the JROTC Web Portal. There are no extensions granted – commercial contractual support is being terminated. The Brigade's POCs are Mr Robert Dawson, 910-396-4277, Mr Erik Shay, 910-643-4346 or any of the Staff

### CURRICULUM

- **Curriculum Manager (CM):**
  - All units should have at least one CM issued. All instructors need to have a CM for their classroom.
  - Training: Extensive training on the CM will be conducted during the training seminar in January 2013.
  - Login Resets: Use the following to reset the CM. User Name is **reset**; Password is **jrotc**.
  - Your CM will be checked during the month of December 2012, by Mr. Dawson online.
  - All CM need to be updated each week, using a computer connect to the internet.
  - For help with your CM, please contact Robert Dawson, 910-396-4277.

### TRAINING

- **Competitions:**
  - **ESSAY CONTEST :** Congratulations to all those that participated and a special congratulations to the following 4<sup>th</sup> Brigade Essay winners. Over 100 essays were received at Brigade for the Annual Essay Contest. The essays were narrowed to the Top 5 before being judged by a panel at Brigade. The Top 5 Essays in alphabetical order were:

East Surry High School – Cadet Erica Hayes  
Elkin High School – Cadet William Allen  
Hunter Huss High School – Cadet Demaris Wofford  
Liberty High School – Cadet Taylor Hendricks  
William H. Hough High School – Cadet Reagan Walker

The winning Essay was written by Cadet Reagan Walker from William A. Hough High School and her essay will advance to compete with other Brigades at Cadet Command Level.  
***Congratulations Cadet Walker and Good Luck in the Nationwide Competition!***

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### ➤ **Marksmanship:**

- **See enclosure 1 for a list of certified marksmanship ranges within the Brigade. If your range is not listed, you are not authorized to utilize your range.**
- Congratulations to all our teams and individuals that participated in the Army JROTC CMP Championship! Several 4<sup>th</sup> Brigade teams and individuals were honored to place in the top ten in the Competition (See below): These teams will advance to the National All Service Championship.

#### **Overall US Army JROTC Marksmanship Team**

3<sup>rd</sup> Place - North Brunswick High School, Leland, NC

6<sup>th</sup> Place - Wagener-Salley High School, Wagener, SC

#### **Overall US Army JROTC Sporter Individual**

2<sup>nd</sup> Place - Rachel Mangan, Walhalla High School, Walhalla, SC

3<sup>rd</sup> Place - Jared Sarkela, North Brunswick High School, Leland, SC

6<sup>th</sup> Place – Alexi Henry - North Brunswick High School, Leland, SC

7<sup>th</sup> Place – Alex Bapties - Cumberland

Congratulations again to all our winners! We highly encourage all schools that have air rifles to participate in the nationally recognized CMP postal competition scheduled for this fall.

- **Raider:** The 4<sup>th</sup> Brigade Best of the Best Raider Championship has now been rescheduled for 27 April at Reedy Creek Park near UNC-Charlotte, NC. Invitations will be sent directly to the selected teams. Be sure to utilize the latest 4<sup>th</sup> Bde Raider SOP dated 27 Aug 12.
- **Drill:** The Brigade Drill Championship is scheduled to be held 13 April at the Hickory convention center for invited teams. Most invitations have been sent out. Drill SOP dated 28 Aug 12. You can find all 4<sup>th</sup> Bde SOPs on the 4<sup>th</sup> Brigade website under Regs, Pubs, and MOIs. Refer to the last Odds and Ends for more details.
- **JLAB:** Congratulations to the following teams. The 1<sup>st</sup> place teams in **bold** will move on to the finals at GMU, 21-25 Jun 2013. For more information go to the <http://cofcontests.com/>.

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### **2013 Army JROTC Academic JLAB**

#### **1st Place**

**Barnwell High School (Barnwell, SC)**  
**Greenwood High School (Greenwood, SC)**  
**Hanahan High School (Hanahan, SC)**  
**Phillip O. Berry Academy (Charlotte, NC)**  
**West Brunswick High School (Shallotte, NC)**

#### **2nd Place**

**Lower Richland High School (Hopkins, SC)**  
**Sussex Central High School (Sussex, VA)**  
**William A. Hough High School (Cornelius, NC)**

#### **3rd Place**

**Denbigh High School (Newport News, VA)**  
**Dillon High School (Dillon, SC)**  
**Lewisville High School (Richburg, SC)**  
**Simon G. Atkins (Winston-Salem, NC)**

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### **2013 Army JROTC Leadership JLAB Results**

#### **1st Place**

**A.C. Flora High School (Columbia, SC)**  
**Forbush High School (East Bend, NC)**  
**Mount Tabor High School (Winston-Salem, NC)**  
**Parkdale High School (Riverdale, MD)**  
**Paul M. Dorman High School (Roebuck, SC)**  
**Randleman High School (Randleman, NC)**  
**Union County High School (Union, SC)**  
**West Johnston High School (Benson, NC)**

#### **2nd Place**

**East Surry High School (Pilot Mountain, NC)**  
**Mallard Creek High School (Charlotte, NC)**

#### **3rd Place**

**Blythewood High School (Blythewood, SC)**  
**Chesnee High School (Chesnee, SC)**  
**Preston High School (Kingwood, WV)**

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### ➤ **Rappel Training:**

- The Bde is planning to conduct an initial Rappel Safety Officer Certification/ Recertification course this spring. Tentative dates are 31 May - 2 Jun. The training location will be Oak Ridge Military Academy, NC. Instructors desiring to participate should look for a blanket email in early spring requesting volunteers.
- Effective immediately. You can only use the specified rappel equipment listed in the 4<sup>th</sup> Brigade Rappel SOP dated 30 Nov 2012. This applies to all rappel training. No other equipment is authorized. You can find the SOP at: [http://www.ajrotc.us/docs/sops/sop\\_rappel\\_301112.pdf](http://www.ajrotc.us/docs/sops/sop_rappel_301112.pdf) Most JCLC's already have the standardized equipment but all commandants need to verify and, if necessary, notify the Brigade if equipment is needed. All rappel training must be conducted in accordance with this SOP. Direct all questions to Mr. Steve Anderson (910) 396-0136, or email [steven.n.anderson.civ@mail.mil](mailto:steven.n.anderson.civ@mail.mil)

### JCLC

### ➤ **JCLC Update.**

- Final JCLC assignments have been completed. Commandants are notifying units of JCLC instructor assignments and cadet allocations.
- Final coordination with Fort Jackson and support agencies on camp dates are complete. Schools scheduled to attend JCLC Jackson Cycle 1, supported by 2-39IN dates are **changed** from 9 -15 June 2013 to 14 -20 June 2013 and will have a significant drop in the number of cadets that can attend the cycle. Fort Jackson Cycle 2 camp dates remain unchanged, 22-29 June 2013 supported by 2-39IN. The Installation is undergoing major reconstruction which has caused a reduction in cycle 1 cadet allocations.
- Cadre Attendance – All cadres must be prepared to attend JCLC unless excused by the Brigade Commander. Excusals were due to brigade NLT 22 Jan 2013.
- Medical Waivers – cadets taking any type of medicine must have a doctor note recommending them for camp. Cadre should send a request for medical waiver with attached note to brigade for approval. Cadets failing to comply with JCLC MOI will be sent home from camp at parent's expense.
- Chaperone Nomination – All JCLC Chaperone nomination packets should be submitted to your JCLC Commandant for selection and packet forwarded to the 4<sup>th</sup> Brigade JROTC Headquarters for processing not later than 15 March 2013.
- Fitness – Cadets must score in the 30 percentile in all events on the MAPFT in order to qualify for JCLC.

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- Transportation – Units failing to submit JCLC transportation requests prior to 16 March 2013 will not be approved. IAW Army Regulation after the fact contracts is not authorized. Go to the brigade website for procedures for submitting transportation requests. Contractual obligations exceeding the 3K threshold must be prepared and submitted NLT 1 Feb 2013. Any form of check reimbursement must be submitted immediately and expected payment to the vendors may exceed 180 days. It is the lowest priority of disbursement by DFAS, recommend that you explore another option for payment, i.e. credit cards. POC is Mrs. Lynn Davis at (910) 396-6399.

### LOGISTICS

- **Logistic Inspections.** Logistic inspections and 100 % inventories are due to brigade, Attn: Mr. Anthony Ross, NLT 1 May 2013. Inspections may be conducted by SROTC, Army Reserve personnel and Army National Guard personnel.
- **Excess Equipment:** All excess equipment listed below must be turned in, no exceptions. Suspense to turn in all excess equipment is listed below:

<u>Item</u>	<u>Suspense</u>
• Daisy 853 air rifles (LIN: W45852)	10 days after receipt of CMP turn-in tag
• Tool Kit, Small Arms (LIN: W51910)	15 May 13

Brigade POC is Mr. Anthony Ross, 910-396-6085; email: [anthony.b.ross12.civ@mail.mil](mailto:anthony.b.ross12.civ@mail.mil)  
Report completed turn-ins and exceptions to Mr. Ross.

For those schools that still have excess Daisy 887s or Daisy facsimile drill rifles, continue to maintain these items for now. We will be moving these excess items to storage in the near future. **Do not turn in these items.**

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## List of Certified Marksmanship Ranges

School Name	State	School Name	State
St. Johns College High School	DC	North Iredell High School	NC
		Olympic High School	NC
Maurice J McDonough HS JROTC	MD	North Brunswick High School	NC
Southern Garret High School	MD	Pender High School	NC
		Purnell Swett High School	NC
Anson Senior High School	NC	Randleman High School	NC
Avery County High School	NC	Red Springs High School	NC
Butler High School	NC	Robert B. Glenn High School	NC
Carver High School	NC	Saint Pauls High School	NC
Cherokee High School	NC	Scotland High School	NC
Creswell High School	NC	Simon G. Atkins High School	NC
D. H. Conley High School	NC	South Brunswick High School	NC
East Columbus High School	NC	South Granville High School	NC
East Duplin High School	NC	South Robeson Senior High School	NC
East Forsyth High School	NC	South Rowan High School	NC
East Rowan High School	NC	Southwestern Randolph High School	NC
Forbush High School	NC	Union High School	NC
Fred T. Ford High School	NC	Washington High School	NC
Freedom High School	NC	Weldon High School	NC
Goldsboro High School	NC	West Brunswick High School	NC
Harnett Central High School	NC	West Henderson High School	NC
Hertford County High School	NC	West Iredell High School	NC
Hickory High School	NC	West Rowan High School	NC
Hoke County High School	NC		
Hopewell High School	NC		
Hunter Huss High School	NC		
J. F. Webb High School	NC		
J. H. Rose High School	NC		
John Holmes High School	NC		
John M. Morehead Sr High School	NC		
Lee County Senior High School	NC		
Lumberton Senior High School	NC		
Madison High School	NC		
Mallard Creek High School	NC		
Mount Tabor High School	NC		
New Hanover High School	NC		
North Brunswick High School	NC		



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School Name	State	School Name	State
Airport High School	SC	Bedford Science And Technology Center	VA
Aynor High School	SC	Brunswick High School	VA
Barnwell High School	SC	Buckingham County High School	VA
Brookland-Cayce High School	SC	Caroline High School	VA
Buford High School	SC	Carroll County High School	VA
Burke High School	SC	Charles City High School	VA
Chesnee High School	SC	Chatham High School	VA
Clinton High School	SC	Cumberland High School	VA
Darlington High School	SC	Dinwiddie High School	VA
Dillon High School	SC	Fishburne Military School	VA
Goose Creek High School	SC	Hayfield Secondary School	VA
Greenwood High School	SC	Huguenot High School	VA
Hanahan High School	SC	John Marshall High School	VA
Indian Land High School	SC	Meadowbrook High School	VA
J. L. Mann High School	SC	Orange County High School	VA
Johnsonville High School	SC	Prince George High School	VA
Lake City High School	SC	South Lakes High School	VA
Lancaster Senior High School	SC	Thomas A. Edison High School	VA
Landrum High School	SC	Thomas Walker High School	VA
Liberty High School	SC	Wythe County Vocational School	VA
Lincoln High School	SC		
Lower Richland High School	SC	Greenbrier East High School	WV
Military Magnet Academy	SC	Huntington High School	WV
North Central High School	SC	Lincoln County High School	WV
Paul M. Dorman High School	SC	Preston High School	WV
Pelion High School	SC	Robert C. Byrd High School	WV
Pickens High School	SC	Spring Valley High School	WV
Ridge View High School	SC	Tolsia High School	WV
Saint James High School	SC	Wayne County High School	WV
Spartanburg High School	SC	Webster County High School	WV
Stratford High School	SC		
Swansea High School	SC		
Timberland High School	SC		
Union High School	SC		
W. J. Keenan High School	SC		
Wagener-Salley High School	SC		
Walhalla High School	SC		

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### Contact Info

Area Code: (910)

Name	Phone Number	BlackBerry	Email Address
Mr. John Sovine	396-4066	354-0640	<a href="mailto:john.w.sovine.civ@mail.mil">john.w.sovine.civ@mail.mil</a>
Mr. Chuck Perry	396-8606	345-0696	<a href="mailto:charles.r.perry12.civ@mail.mil">charles.r.perry12.civ@mail.mil</a>
Mr. George James	396-8706	354-0665	<a href="mailto:george.m.james4.civ@mail.mil">george.m.james4.civ@mail.mil</a>
Mr. Buck Jenkins	643-4537	354-0724	<a href="mailto:buck.jenkins.civ@mail.mil">buck.jenkins.civ@mail.mil</a>
Mr. Steve Anderson	396-0136	587-7387	<a href="mailto:steve.n.anderson.civ@mail.mil">steve.n.anderson.civ@mail.mil</a>
Mr. Erik Shay	643-4346	354-0701	<a href="mailto:erik.s.shay2.civ@mail.mil">erik.s.shay2.civ@mail.mil</a>
Mrs. Sylvia Greene	432-4499	551-5875	<a href="mailto:sylvia.t.greene.civ@mail.mil">sylvia.t.greene.civ@mail.mil</a>
Mr. Robert Dawson	396-4277	729-4085	<a href="mailto:robert.w.dawson14.civ@mail.mil">robert.w.dawson14.civ@mail.mil</a>
Mrs. Lynn Davis	643-6397	587-7451	<a href="mailto:marilyn.d.davis2.civ@mail.mil">marilyn.d.davis2.civ@mail.mil</a>
Mr. Anthony Ross	396-6085	583-6600	<a href="mailto:anthony.b.ross12.civ@mail.mil">anthony.b.ross12.civ@mail.mil</a>
Mr. Art James	643-6588	286-1439	<a href="mailto:arthur.w.james2.civ@mail.mil">arthur.w.james2.civ@mail.mil</a>

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